



COUNTY OF LOUISA

MEMORANDUM

TO: Board of Supervisors

FROM: Chris Coon, Deputy County Administrator

DATE: June 29, 2026

RE: Parks, Recreation and Tourism Facility Rental Contract & Fee Schedule Update

Purpose

The purpose of this memorandum is to present for the Board's consideration a proposed update to the Parks and Recreation Facility Fee Schedule, the Synthetic Turf Field Rules, and the Parks and Recreation Facility and Field Rental Contract.

Background

The Department of Parks, Recreation, and Tourism has developed a proposed update to the Parks and Recreation Facility Fee Schedule to reflect the County's current facility offerings and incorporate several new facilities and operational improvements.

Specifically, staff is requesting the Board:

- Approve the Synthetic Turf Field Rules;
- Approve the Parks and Recreation Facility Fee Schedule, including rental rates for the new synthetic turf fields and the Louisa Fairgrounds; and
- Approve the Parks and Recreation Facility and Field Rental Contract.

The proposed fee schedule establishes rental rates for existing County athletic fields, gyms, recreational facilities, and community spaces while incorporating the newly constructed synthetic turf fields at the Middle School and the Louisa Fairgrounds as reservable facilities, establishing rental rates for community events and other public uses.

As reflected in the attached fee schedule, resident rental rates for the synthetic turf fields are proposed at \$75–85 per hour, with non-resident rates of \$150–175 per hour, which include a \$10 per hour lighting fee when applicable. Existing grass field rental rates remain unchanged, ensuring affordable recreational opportunities remain available throughout the County.

Because the synthetic turf fields represent a significant public investment, staff has also developed the attached Synthetic Turf Field Rules to establish standards for field access, approved equipment, prohibited activities, reservation requirements, and user responsibilities. These rules are intended to protect the County's investment while promoting safe and consistent use of the facilities.

Operational Considerations

Synthetic turf fields provide substantially greater durability and year-round usability than natural grass fields but require controlled access, scheduled use, and consistent oversight to maximize their useful life. Unlike traditional athletic fields, these facilities require specific operating standards to protect the playing surface and associated infrastructure.

To preserve this public investment, staff developed the attached Synthetic Turf Field Rules, which establish standards for field access, equipment, prohibited items and activities, reservation requirements, and user responsibilities.. These standards are intended to protect the facilities while ensuring they remain available for long-term community use.

Local Athletic Organization Partnerships

Staff met with local youth athletic organizations to discuss long-term scheduling and use of the new turf facilities. Those discussions have been productive and reflect the County's desire to continue its longstanding partnerships with these organizations.

Rather than requiring these organizations to utilize the standard hourly rental rates in the public fee schedule, staff intends to return to the Board with individual Memoranda of Understanding (MOUs) for consideration. These agreements establish each organization's anticipated field usage, scheduling priorities, operational expectations, and associated fees.

The proposed fee schedule should therefore be viewed as the County's standard rental schedule for public use. Long-term agreements with partner organizations would be considered separately by the Board through future MOUs.

Staff Recommendation

Staff is presenting the proposed Synthetic Turf Field Rules, Parks and Recreation Facilities and Field Rental Contract, and Fee Schedule, including turf field and lighting rates and a rental fee for the Louisa County Fairgrounds, for the Board's consideration.

Staff will implement the direction provided by the Board and can adjust the approach based on policy preferences, priorities related to affordability, and the desired level of operational oversight.